



MINUTES

BOARD OF DIRECTORS MONTHLY MEETING JANUARY 14, 2026 – 12:00 P.M. VIA CHAPTER ZOOM

I. CALL TO ORDER/WELCOME

Javier Morelos welcomed everyone to the meeting at 12:02 p.m.

II. APPROVAL OF THE MEETING MINUTES AND AGENDA

Javier made a motion to approve the December 10, 2025, Board Meeting minutes, and Ryan Hill seconded the motion. All were in favor, and none opposed, and the motion to approve the December 10, 2025, Board Meeting minutes carried. Javier made a motion to approve the January 14, 2026, Board Meeting agenda, and Katrina Combs seconded the motion. All were in favor, and none opposed, and the motion to approve the January 14, 2026, Board Meeting agenda carried.

III. ELECTIONS UPDATE, BOARD YEAR 2026 – 2027

2026 – 2027 Board elections were discussed, with ballots sent out and a voting deadline set for February 9.

IV. AWARDS SUBMISSION UPDATE

The Chapter's work on award submissions was discussed, including a collaborative Elevate award proposal with Puget Sound and a DEIA award for a joint event with other chapters. Ryan mentioned a Business Partner (BP) award proposal and shared positive feedback about the Chapter's engagement with BPs, noting that testimonials could be added to strengthen the submission.

Javier discussed the Award of Distinction submission, which is due on February 26, and mentioned creating a spreadsheet to gather input from Board members. He is also working with Shannon Oliver on a video essay submission and plans to schedule interviews with Board members, Executive Committee members, and BPs.

V. K2L COMMITTEE UPDATE

Javier provided an update on K2L, noting that one sponsor table remains available and has been taken by STS Partners. The total number of attendees is 59, with 38 members and 21 guests, including speakers.

The Board discussed K2L registration, clarifying that while the hybrid option doesn't have an early bird deadline, both in-person and virtual options do have an early bird extension to January 30.

VI. EDUCATION SESSION AND CALENDAR UPDATES

Ryan provided updates on upcoming education sessions, including a virtual Tech & Ops process mapping session on January 21, a Finance session on February 5 reviewing Q1 strategies, and an HR session on March 19 focusing on AI. Ryan also announced several upcoming collaborations and events, including a Bar Association Paralegal section event on February 12, a wine pop-up at Lark Bar on February 17, and Essentials of Chapter Leadership sessions on March 13 and 20.

Ryan also discussed upcoming events and initiatives for the Chapter, including a free AI education program featuring 5 one-hour classes led by Spencer Smith, a sentiment survey to determine member interest and AI tool usage, and potential BP sponsorship; and Javier discussed the coordination of a DEIA event with Momodou Ndow.

VII. NEW BUSINESS

Ryan also outlined plans for a 2026 – 2027 Board retreat in early March with James Cornell speaking on membership strategies, and an installation lunch event scheduled for March 31.

Javier Morelos adjourned the meeting at 12:42 p.m.

Board Members in Attendance: 22

Executive Committee*

Javier Morelos
Ryan Hill
Shannon Oliver
Brian Nervis
May Rafanan
Katrina Combs
Sue Stratton

Board/Leadership

Kira Hansen
Traci Yanez*
Steven Morris*
Rosario Greenbaum
Kiran Thakkar
Deneen Simon
Sarah Spry
Julie Burke
Charity Woodward
Lilliane Villanueva
Nick De La Torre
Linda Belcher
Yadira Diaz
Amie Morelli*
Yadira Diaz

*Denotes a voting member; the majority of the Board's eleven voting members must be present to conduct business.

Veronica Vaskinn of Glatz Management Services, Inc., attended the Board meeting at the Executive Committee's invitation.

Respectfully submitted,
Shannon Oliver
GGALA 2025-2026 Chapter Secretary