



Golden Gate Chapter

Minutes

Board/Leadership Meeting
June 12, 2024 – via Zoom Meeting

CHAPTER MEETING MINUTES

Call to Order

Sue Stratton called the meeting to order at 12:03pm.

Minutes & Agenda

Sarah Spry made a motion to approve the May 8, 2024 GGALA Board Meeting Minutes and Javier Morelos seconded the motion. There was no discussion and the motion to approve the May 8, 2024 GGALA Board Meeting Minutes was approved. The motion carried.

Ryan Hill made a motion to approve the Agenda for the GGALA Board Meeting June 12, 2024 and Kevin Lee seconded. There was no discussion and the motion to approve the Agenda for the GGALA Board Meeting June 12, 2024 was approved. The motion carried.

OFFICER/COMMITTEE REPORTS (SUBMITTED PRIOR TO THE MONTHLY MEETING)

Leadership & Management- Steve Morris (submitted via email): The first leadership & management section meeting will be on Tuesday, September 10 from 11:45 am to 1 pm at Cooley. Dave Collins is our confirmed speaker on the topic of How to Improve Virtual Collaboration. We need to know who will be the business partner sponsor for this session.

MEETING AGENDA DISCUSSION

President – Sue Stratton:

Sue reminded The Board to continue to send committee reports for Board Meetings and noted there are no meetings in August and December.

Speaker Agreements and Contracts- Sue Stratton

- There is a new template to use for meeting speaker agreements. Sue will be signing all the Contracts on behalf of GGALA. If a board member has a speaker or contract to execute, the agreement needs to be seen by the Executive Committee and signed/approved by Sue Stratton. The speaker agreement template is saved on Box.com. Any changes to this agreement must first be approved by the Executive Committee and President. Ryan Hill asked about using the speaker agreement if the speaker is not charging a fee. Sue Stratton confirmed that an agreement still needs to be signed but it is noted that the fee is zero.

Holiday Party- Sue Stratton

- Sue asked for Board feedback regarding charging attendees for the Holiday Party and advised that the Holiday Party date has changed from 12/5/24 to 12/4/24. It is less expensive to have the party on Wednesday as opposed to Thursday. The Venue is La Mar. Cynthia Walrod advised the event is a cocktail party from 4:30-7:30 which includes, “the bar well package” with passed Hors d’oeuvres and Open Bar. \$8,500 is the food and beverage Minimum. In the past GGALA had charged for the holiday event but stopped charging during covid. The board members in attendance agreed to charge \$40 for the holiday party.

Treasurer- Ryan Hill reminds everyone to reach out to vendors regarding the GGALA Business Partner Program.

BP Committee- Katrina Combs: 22 Business Partners have renewed to date. Surepoint should be listed as a BP- (they have paid for renewal) but are not on Star Chapter. Ryan will ask Kira and Ingrid if they can see what is going on w/ star chapter. 64 people have registered for the BP lunch. Sarah Spry requested an updated BP advertising schedule for the Newsletter.

Social Media (Sue Stratton for Kira Hansen): Sue asked Board Members to send content to Kira for GGALA Social Media.

Membership- Kim McDade: Membership is currently at 136 members. Kim is working with HQ regarding the changing organizational pricing structure.

Sue Stratton:

The GGALA website will have information regarding the Greater LA Chapter session on violence workplace prevention.

The East Bay chapter will manage Golden Gate registrants. Sue is looking for Box.com alternatives because it is not worth the cost if members are not going to use the platform.

The meeting adjourned at 12:29pm.

In attendance:

Executive Committee*

Sue Stratton
Javier Morelos
Ryan Hill
Brian Nervis
Julie Burke
Sarah Spry

Board/Leadership

Amie Morelli*
Katrina Combs
Kevin Lee*
Dom Manuel
Kit Fong
Rachel Hickey*
Traci Staggs*
Kim McDade
Cynthia Walrod
Gabriela Takahashi
Carolina Altamirano

* Denotes a voting member, majority of the board's eleven voting members must be present to conduct business.

Respectfully submitted,

Julie Burke
GGALA 2024-2025 Chapter Secretary