



Golden Gate Chapter

Minutes

Board/Leadership Meeting
July 10, 2024 – via Zoom Meeting

CHAPTER MEETING MINUTES

Call to Order

Sue Stratton called the meeting to order at 12:03 pm.

Minutes & Agenda

Ryan Hill made a motion to approve the June 12, 2024, GGALA Board Meeting Minutes, and Javier Morelos seconded the motion. There was no discussion, and the motion to approve the June 12, 2024, GGALA Board Meeting Minutes was approved. The motion carried.

Javier Morelos made a motion to approve the Agenda for the GGALA Board Meeting on July 10, 2024, and Kira Hansen seconded it. There was no discussion, and the motion to approve the Agenda for the GGALA Board Meeting on July 10, 2024, was approved. The motion carried.

OFFICER/COMMITTEE REPORTS (SUBMITTED PRIOR TO THE MONTHLY MEETING)

Membership (submitted via email): There are 137 members to date. Since January 2024, Golden Gate Chapter has received 18 new members:

- Carolyn Archibald – Kirkland & Ellis – Associate Director of HR
- Emilia Bekkerman - Schoenberg Family Law Group – Operations Manager
- Tony Belli – Pranger Law PC - Director of Finance and Operations
- Rozafelle Dela Cruz - Sideman & Bancroft LLP - Office Services & Records Supervisor
- Summer Jurells – Husch Blackwell - Regional Office Administrator
- J. Blythe Kingston - Womble Bond Dickinson – Director of Administration
- Ava Laurora - Girard Sharp – Administrative Assistant
- Maria Lawton – Arnold & Porter – Director of Administration
- Kevin Lee – City of San Jose - Building Management Administrator
- Anne-Marie Lostaunau – Cole-Frieman & Mallon - Director of HR
- Kelly McHan – Lubin Olson - Executive Director
- Uta Mueller Tsai – Kato Feder – Office Manager
- Liza San Juan – Nixon Peabody LLP – Office Administrator
- Mina Santiago-Boyer – Goldfarb & Lipman - Sr. People Operations Manager
- May Tolentino – Bartko LLP - Executive Director
- Katia Tsvetkova – McGuireWoods LLP – Office Administrator

The membership committee is planning a happy hour and the date is TBD.

Kim has a scheduled call with ALA headquarters to determine organizational pricing for 2025.

Job Bank- Mike Lewis: There were 6 new job postings in June.

Salary Survey—Jennifer Murov: The Salary Survey opened on 6/27/24. The deadline for data is 7/26/24, and the last day for data is 7/29/24. Early Bird Pricing ends 7/18/24. The orders were slow in the beginning, and there has been no negative feedback from the price increase.

BP Committee- Matthew Ogden: Currently there are 23 BP memberships. The BP appreciation lunch was successful and expensive (\$10,000). The fall event will be more economical. Game night will be on 8/8/24, hosted at a law firm. This is a chance for the business partners to mingle with the members.

MEETING AGENDA DISCUSSION

Business Partner Program BP Expo- Sue Stratton:

Sue asked the board to consider volunteering for the BP Expo Committee. The committee is looking for a speaker and a creative theme. Sue asked that people who want to be involved let her know by 7/17/24. The BP committee is not automatically assigned to the BP Expo committee.

Calendar- Sue Stratton

- Sue asked that committee leaders ensure all education sessions are on the GGALA calendar. The Save the Date for the Holiday party will be going out soon. Members can reach out to Javier regarding calendar dates. Continue to give pictures from events to Kira for social media.

Law Firm Sponsorship- Sue Stratton Sue advised that the EC discussed the possibility of law firms sponsoring events (such as DEIA) as a way to increase revenue. Other chapters in ALA have done these types of sponsorships. Linda Belcher noted it would be helpful to reach out to other chapters so as not to reinvent the wheel. Matthew Ogden pointed out that Business Partners sponsor existing events as part of the BP annual fee. Kim McDade also cautioned that some law firms are struggling with paying for members' fees and might not be able to do both.

Congratulations to Ryan Hill

Kira Hansen let the board know that Ryan was selected to the Susan L French Emerging Leader Fellowship Program.

The meeting was adjourned at 12:30 pm.

In attendance:

Executive Committee*

Sue Stratton
Javier Morelos
Ryan Hill
Brian Nervis
Julie Burke
Sarah Spry
Kira Hansen

Board/Leadership

Katrina Combs
Mike Lewis
Gabriela Takahashi
Dom Manuel
Traci Staggs*
Antonia Bereal-Lee
Charity Woodward
Linda Belcher
Shannon Oliver
Kit Fong
Aileen Connolly
Matthew Ogden
Kim McDade
Ingrid Hester
Steve Morris*
Rosario Greenbaum
Jennifer Murov
Kevin Lee*

* Denotes a voting member; the majority of the board's eleven voting members must be present to conduct business.

Respectfully submitted,

Julie Burke
GGALA 2024-2025 Chapter Secretary