



Minutes

Board of Directors Monthly Meeting

October 9, 2024 – Virtual Meeting via Chapter Zoom

- I. **Call to Order / Welcome:** Sue Stratton thanked everyone for attending. Julie Burke confirmed quorum, and the meeting was called to order at 12:01
- II. **Approval of the Minutes & Agenda:** Javier Morelos made a motion to approve the 9/11/24 meeting minutes and Kevin Lee seconded. The motion to approve the 9/11/24 meeting minutes carried. Ryan Hill made a motion to approve the Agenda for the meeting 10/9/24 and Steve Morris seconded. The motion to approve the agenda for 10/9/24 was carried.
- III. **President's update on Committees:** Sue Stratton discussed including the labor law update with the BP Expo. Steve Morris confirmed that the date 2/20/25 is available to have the BP Expo with Labor Law update at Cooley. Kira Hansen asked if there would be an issue with Sheppard Mullen attys presenting @ Cooley. Steve will check but does not think there will be an issue. Javier Morelos is waiting to hear back from SV chapter regarding their remote labor law event. The Events Committee is scheduling tasting to plan for the holiday party. Registration for the holiday party will open soon.
- IV. **John Randal Memoriam:** The Director of Administration at Munger, Tolls & Olson reached out to GGALA regarding the passing of John Randal. The firm would like to support the Golden Gate chapter in his memory. Sue Stratton asked the board for opinions on making a dedication to John at the holiday event and inviting some members of Munger. Kim Coates suggested a donation to food bank in his name- Cynthia Walrod proposed that Munger could support a raffle at the holiday event in John's name. Sue Stratton will follow up with Munger.
- V. **Nominations Process Review:** Kira Hansen will chair the committee to nominate the slate for the 2025-26 GGALA Executive Committee. Some positions are already filled. The 2025-26 President will be Javier Morelos and 2025-26 Treasurer will be Brian Nervis. Nominations should occur and be completed in November to present the slate for nominees at the December board meeting. The board will need to have a meeting in December. Julie Burke will set a December meeting on the calendar. Elections need to take place in mid- January and the Nominations Committee will need time for nominations to be approved and handed over to The Elections committee.
- VI. **Law firm sponsorship:** Javier Morelos shared a draft of a proposed law firm partnership program designed to help close the Golden Gate Chapter budget gap. Sponsorships could be year-round or event specific. Javier addressed the issue of not encroaching on the BP sponsorship program. The Law firm sponsorship program encourages law firms to be a part of the chapter and Javier does not envision that this program would be heavily marketed. Questions arose regarding timeline and who would take on the task. The Chapter could start with a Managing Partner lunch to try to launch a Law Firm partnership. Matt Ogden added that in the past, the chapter did host a Managing partner lunch with speakers. Cynthia Walrod noted that maybe a law firm could sponsor K2L. Sue Stratton noted that there is nothing in this year's budget for a Managing Partner Lunch.

- VII. **Budget:** Ryan suggests moving \$40,000 from the checking account to the Money Market Account. \$22,000 is due to salary consultants. The funds would still be accessible. Ryan will make the transfer. Star Chapter QB integration has gone live and Ryan will test out the features.
- VIII. **Website and Logo:** The logo redesign has been challenging. Ryan and Sue are speaking with the graphic designer this afternoon. This graphic design firm may not be able to do it. Looking for a refund or partial adjustments (cost was \$750).
- IX. **Calendar Update:** Javier has added an East Bay coffee pop up in Walnut Creek for November.
- X. **Salary Survey:** Jennifer Murov reported there have been 47 purchases of Salary Survey, which is \$35,703. This time last year there were 55 purchases, but the total was \$27,000. It is time to do another blast. The blast goes out to all, not just members. Kira Hansen will add a social post. RSM sends information out to all people who have ever participated.

Sue Stratton adjourned the meeting at 12:50pm.

In attendance:

Executive Committee*

Sue Stratton
Javier Morelos
Ryan Hill
Julie Burke
Sarah Spry
Kira Hansen

Board/Leadership

Carolina Altamirano
Mike Lewis
Kevin Lee*
Ingrid Hester
Dom Manuel
Steve Morris*
Charity Woodward
Katrina Combs
Gabriela Takahashi
Matthew Ogden
Jennifer Murov
Cynthia Walrod
Barret Martinez
Aileen Connolly

*Denotes a voting member; the majority of the board's eleven moving members must be present to conduct business.

Respectfully submitted,

Julie Burke
GGALA 2024-2025 Chapter Secretary