



## **Minutes**

Board of Directors Monthly Meeting  
April 9, 2025 – Virtual Meeting Via Chapter Zoom

- I. **Call to Order /Welcome:** Javier Morelos welcomed everyone to the meeting at 1:05 p.m.
- II. **Approval of the Minutes & Agenda:** Ryan Hill made a Motion to approve the March 12, 2025, Board Meeting minutes with a change to denote all voting members with an asterisk, and Sue Stratton seconded. All were in favor, and none opposed and the motion to approve the March 12, 2025, Board Meeting minutes carried. Amie Morelli made a motion to approve the April 9, 2025, Board Meeting agenda with the removal of agenda items VI. Job Description Updates and VII. Policies and Procedures, which Javier noted would be discussed via email to allow ample time to discuss the 2025-26 budget. Ryan Hill seconded the motion. All were in favor, and none opposed, and the motion to approve the April 9, 2025, Board Meeting agenda carried.
- III. **Submitting Reports:** Javier reminded Board members to submit reports for their respective committees timely.
- IV. **Budget Discussion:**
  - a) Javier proposed increases in the budget for new member events, coffee connections, salary survey income, business partner sponsors, and advertising on LinkedIn. The budget for the holiday party, installation lunch, and coffee and wine pop-ups was also increased. Javier discussed the budget surplus that could be used for association management.
  - b) Sue Stratton discussed business partner revenue, with Ryan Hill adding additional details regarding business partner review and potential for increased participation. Kira Hansen discussed business partner relationships. Additional discussion was had regarding increasing the membership events budget and potentially returning to quarterly membership events.
  - c) Javier opened the floor for comments and questions on the budget. Brian Nervis expressed comfort with the current budget and saw no line items to reduce expenses.
  - d) Ryan noted an increase in credit card fees and a decrease in check payments.
  - e) The Board discussed the financial status of the chapter, and the idea of increasing the education session budget was discussed. The budget team (Javier, Ryan, Brian, and May Rafanan) agreed to take these points into account in their future budgeting decisions.
  - f) Kim McDade led a discussion regarding law firms sponsoring events. It was noted that some firms have cut back on sponsoring memberships due to financial constraints.
  - g) Javier presented a financial projection for the upcoming K2L event, provided a revenue estimate, and noted an approximate 15% increase in expenses from the last K2L. The Board discussed keeping the member price for chapter members the same and increasing it elsewhere. The potential for early bird pricing and the need for a wish list for attendee numbers were also discussed. Javier will consider these suggestions and discuss them with the budget team and the K2L committee. Javier said that he would send the K2L budget projections and spreadsheet to Board members for review.

**VII. Association Management Updates:** The Board discussed the possibility of hiring a chapter management firm to handle administrative tasks. Javier presented three options, with Glatz Management being the preferred choice despite higher costs. The Board considered the benefits, including reduced workload for volunteers, improved member engagement, and the potential for membership growth. Javier noted that he would send all three association management proposals to Board members for review before the next Board meeting. Board members agreed to review detailed proposals and a list of ALA chapters using associate management services, and to be prepared to vote on this topic at the next Board meeting.

**VIII. K2L Discussion:** Javier led a discussion regarding the February 26, 2026, K2L. Hannah Lincecum, Kira, Ryan, Brian, and Jennifer Conan volunteered to be a part of the K2L Committee.

**IX. Other Business:** Brian introduced the Board to the new check request form he prepared and said he would distribute it to the Board members post-meeting.

In attendance: 26

**Executive Committee\***

Javier Morelos  
Ryan Hill  
Shannon Oliver (*partial meeting attendance*)  
Katrina Combs  
Brian Nervis  
May Rafanan  
Sue Stratton

**Board/Leadership**

Amie Morelli\*  
Deneen Simon  
Dom Manuel  
Emilia Bekkerman  
Hannah Lincecum  
Ingrid Hester  
Jeffery Lais  
Julie Burke  
Kim McDade  
Kira Hansen  
Kit Fong  
Yadira Diaz  
Linda Belcher  
Liza San Juan  
Luiz Aguayo  
Kiran Thakkar (*partial meeting attendance*)  
Lilliane Villanueva (*partial meeting attendance*)  
Nick De La Torre  
Traci Staggs\*

\*Denotes a voting member; the majority of the board's eleven moving members must be present to conduct business.

**Respectfully submitted,**

**Shannon Oliver**  
**GGALA 2025-2026 Chapter Secretary**