



Golden Gate Chapter

BOARD OF DIRECTORS/CHAPTER LEADERSHIP MEETING MINUTES 1/9/19

Jennifer Murov called the meeting to order at 12:03 p.m.

President: Jennifer Murov

- Call the meeting to order
- Carolina Altamirano and Shelley Strong on phone
- Happy New Year!
- Thank you to Kim and Munger Tolles for hosting
- Approval of the December 6th meeting Minutes
 - Jennifer Murov approves and Michael Koehne seconds
- Shelley Strong – Region 6 rep on the elimination of Regional conferences and how this affects us
 - No more Regionals starting in 2019
 - It is built into our Passports and BP Program
 - Now it's C4 in Boston and a conference in Seattle to be named later
 - Some chapters are handling it by changing their passports to state you can either take one of the Specialty Conferences: C4, Leadership Conference, Large Firm
 - Shelley's commented that attendance for Regional had been down for years although 2018 was high and surpassed budget
 - ALA tends to consider things for years so likely this was in the works for quite a while
 - It is understood that some of the logistics may not be desirable for some (Boston travel for example)
 - ALA Annual Conference will stay as is for feasible future
 - Jennifer Murov: this affects what President and Vice President is eligible for as well so incoming Board will have to figure it out. Perhaps a dollar amount instead. This is what Shelley recommends
 - People like the idea of giving out a dollar amount
 - No more Regional Meetings before Annuals
 - No more Regional Conference also affects BP Program
 - Need to make sure we include in Passport language what does and does not qualify
- Voting Committee Update
 - Last week to vote
 - Voting Committee is Cynthia Walrod, Tim Blevins and Jennifer Murov, who will be meeting next week
- Wildfire Donations – few takers, will send a reminder
 - Will extend deadline to end of January 31
- BP Expo Update
 - Committee met and decided not to go forward because we do not have enough Business Partner participation
 - Only 8 BPs have signed up. Capacity for 27 BPs
 - Attendees is the main issue



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- Decision will be finalized on Monday at BP Idea Exchange
- We were going to give our final Annual at BP Expo
- If 8 BPs still want to go forward, perhaps we do a Business Matters
- Perhaps in 2021, we combine it with Labor Law Update
- \$1600 would have to be given back but we did not anticipate any income
- Steve Morris suggested give each BP 5 minutes to speak on a given topic that would give them a podium

Vice President: Linda Belcher

- 2018-2019 Chapter Calendar
 - Ops and Tech with Hannah Lincecum as speaker would have to be pushed to March or April
 - 12 people have signed up for Leadership session
 - Jennifer Dullea has one other HR Meeting for March, still trying to find a speaker. Topic likely telecommuting

Director at Large: Jackie Hughes

- Newsletter
 - Appreciates the member spotlight response
 - Jennifer Murov: weekly Bridges are too much. We are looking at every other week
 - Kim Coates commented that DC does it every week but has a hired person
 - What occurred to other paid position option? Scott Spranger, as incoming Treasurer, decided we don't have a revenue stream to cover it
 - DeAnna Ouderkirk asked about the Job Bank
 - Matt Ogden mentioned going back to selling ads in *The Bridge*
 - We don't charge on our social media when BPs advertise

Treasurer/Vice Treasurer: Michael Koehne

- Financials review
 - \$88,000 in back. \$50,000 in money market
 - Receipts very quiet last month
 - 2 and a half months to go for this fiscal year. Deficient is primarily salary survey payment for 2 years
 - Quite similar to last year if we pull K2L, which was a separate budget
 - We are looking for member dues, BPs and salary survey to get us to budget
 - Salary Survey is where it needs to be
 - Dues are at \$4,000 against what we usually do. We are usually at \$20,00 at this point

Secretary: Amie Morelli

- Upcoming meetings:
 - EC Meeting is 1/31/19 at Vedder Price
 - Board/Leadership Meeting is 2/7/19 at Reed Smith

Committee Reports

- Membership Committee: Antonia Bereal Lee
 - 2 new members: Finance Manager and lapsed ALA member
 - 1 pending member
 - 25 renewals, will be working with Jackie to get an announcement in The Bridge
 - Ingrid is going to send a Blast
- Educational Section Committees
 - Finance: Vani Singleton
 - One more to plan for Board Year
 - HR: Jennifer Dullea
 - Tomorrow is Labor Law attendees plus 8 BPs
 - 3 out of 4 BP are attending
 - Still as one last session to plan
 - Leadership & Management: Steve Morris
 - Budget for 13 paid DISC Assessment. \$75 per survey. We are now one over
 - Steve will reach out to see who all will be taking survey and cap it at the 13
 - Ops & Tech: Hannah reporting
 - Hannah may not be able to be speaker as planned and new topics may need to occur for this current Board Year
- Business Matters: No more present so Jennifer Murov reported
 - No more scheduled
- Diversity Committee: Jackie Hughes
 - Nothing to update
- Events Committee: Matt Ogden
 - Nothing to update
- BP Committee
 - Steve Morris: do we have an asterisk to be able to change when necessary
- Small Firm Administrator Quarterlies:
 - Feb 22 is next one
- Large Firm Administrator Quarterlies: DeAnna Ouderkirk
 - March 26
- Community Connection Committee: nothing to report
- Job Bank: Jennifer Connon
 - Still rolling in
 - Raise to \$100, effective new board year
- Salary Survey: Ceanne Herndon
 - Armanino did not have an adverse impact as feared
 - Any changes per Job Description Task Force?
 - Meet in February to discuss results from Task Force
- Webmaster: Ingrid Hester
 - Nothing to report

Adjourned at 1:11 pm



In attendance:

EC

Belcher, Linda
Hughes, Jackie
Koehne, Michael
Morelli, Amie
Murov, Jennifer

Board /Leadership

Altamirano, Carolina (via phone)	Lincecum, Hannah
Bereal Lee, Antonia	Martinez, Barret
Coates, Kim	Morris, Steve
Connon, Jennifer	Ogden, Matt
Dullea, Jennifer	Ouderkirk, DeAnna
Herndon, Ceanne	Pace, J. Ellen
Hester, Ingrid	Singleton, Vani
Lathram, Annie	Woodward, Charity

Respectfully submitted,

Amie Morelli

ALA Golden Gate
Chapter Secretary
2018-2019